

*Please remember to sign the Visitor's Register – Thank you.*

**Facilities Meeting  
Thursday, March 17, 2016**

**5:00 PM – ROOM 200 - TEAO**

**AGENDA**

- I. Public Comment**
- II. Approval of Minutes**
  - a. February 18, 2016**
- III. Construction Report**
  - a. Change Orders**
- IV. Discussion and Update Items**
  - a. Renovations, Replacements & Upgrades at TEMS – Bid Results, Tom Daley, DJA**
  - b. Renovations, Replacements & Upgrades at NEES & VFES- Bid Results, Tom Daley, DJA**
  - c. VCT Floors Reconditioning & Replacements at CHS – Bid Results, Tom Daley, DJA**
  - d. Use of Facilities Policy/Regulation**
  - e. Parking and Traffic Study**
  - f. Valley Forge Middle School Fencing Project**
  - g. Capital Sources and Uses Report**
  - h. Recap of Action Items**
- V. Future Facilities Committee Meetings to be held 5:00 p.m. at the TEAO in Room 200**
  - a. Thursday, April 21, 2016**
  - b. Thursday, May 19, 2016**
  - c. Thursday, June 9, 2016**
- VI. Adjournment**

**2016 Committee Goals**

1. Monitor student enrollment, township reports, District programs and existing school facilities.
2. Review and update the District Infrastructure Report.
3. Use Goal #1 and #2 to match school facilities to District need.
4. Develop, review, and prioritize the facilities projects for summer 2016.
5. Monitor progress and completion of the District Maintenance/Central Storage project.
6. Perform District-wide parking and traffic study for all buildings.

**Facilities Committee Meeting Minutes**  
February 18, 2016  
Room 200 – Tredyffrin/Easttown Administration Office  
5:00 p.m.

**Attending all or part of the meeting:**

- |                                      |  |
|--------------------------------------|--|
| Board Committee Members:             | Virginia Lastner, Chair, Michele Burger, Todd Kantorczyk, Edward Sweeney   |
| Other Board Members:                 | Douglas Carlson, Roberta Hotinski, Kate Murphy, Kevin Buraks   |
| T/E School District Representatives: | Dr. Rich Gusick, Art McDonnell, Colm Kelly, David Francella, Dr. Wendy Towle, Mark Cataldi   |
| Other:                               | Tom Daley from Daley & Jalboot   |
| Community Members:                   | Edward P. Furia, Peg Layden, Jerry Henige, Karen Vadner, Jessica Prageda, KE Keohane, Pattye Benson, Douglas Anestad, Paul Oreal, Theodore S. Horvath, Christine Wright, Bruce Alperino, Cindy Verguldi, Neal Colligan |

**New Eagle Buddy Bench Donation:**

- New Eagle PTO President Karen Vadner proposed donating a Park Style Buddy Bench to be installed at New Eagle Elementary School.

**Public Comment:**

- Cindy Verguldi thanked the Maintenance Department for the snow removal.
- Jessica Prageda commented on district traffic congestion.

**Approval of the Minutes:**

- The Committee approved the minutes from the January 21, 2016 meeting.

**Construction Report:**

- Mr. Daley updated the Committee on the New Eagle Classroom Addition/Renovation Project. The classroom portion is now complete and the new parking area will be final coated during spring break.

- Mr. Daley updated the Committee on the Maintenance Building Project that has been delayed due to weather the last few months but the completion date is still targeted.

**Renovations, Replacements and Upgrades at Valley Forge Middle School Bid Results:**

- Mr. Daley reviewed the bid results for the Renovations, Replacements and Upgrades at Valley Forge Middle School which came in about \$15K under the construction estimate. The Facilities Committee approved the Renovations, Replacements and Upgrades at Valley Forge Middle School bids as presented and directed it be placed on the consent agenda at the next Board meeting.

**Renovations, Replacements and Upgrades at CHS, Teamer and TEAO Bid Results:**

- Mr. Daley reviewed the bid results for the Renovations, Replacements and Upgrades at CHS, Teamer and TEAO which came in about \$60K under the construction estimate. The Facilities Committee approved the Renovations, Replacements and Upgrades at CHS, Teamer and TEAO bids as presented and directed it be placed on the consent agenda at the next Board meeting.

**Doors & Door Hardware at Valley Forge Middle School Bid Results:**

- Mr. Daley reviewed the bid results for the Doors & Door Hardware at Valley Forge Middle School. The bid results review came in about \$67K under the construction estimate. The Facilities Committee approved the Doors & Door Hardware at Valley Forge Middle School bid as presented and directed it be placed on the consent agenda at the next Board meeting.

**Review of 2016 Committee Goals:**

- Mrs. Lastner recommended removing goal #6 concerning the NEES classroom addition project, considering it is very close to completion.

**Valley Forge Middle School Fencing Project:**

- Mr. Carlson read a statement putting the VFMS Fencing Project into appropriate context, including a timeline that goes back to the initial District plan for fencing in the summer of 2014. Fencing was always intended to be one of many safety initiatives throughout the District. Due to the circumstances surrounding the fencing at VFMS, the Board decided to hire an independent safety consultant to provide another recommendation on this matter.
- Mr. McDonnell discussed schematics of the VFMS fencing project, based on the recommendations found in the consultant's report. Mr. Daley then highlighted the differences between this proposed plan and the proposed plan from June 2015. Mr. Daley also reviewed photos of existing fencing at other schools.

**Public Comment:**

- Theodore Horvath commented on the fencing project report.
- Alan Yockey commented on the cost of the fencing project.
- Doug Anestad commented on the fencing project report.
- Pat McHugh commented on the height of the fencing project.

**Future Meeting Dates:**

- Thursday, March 17, 2016 at 5:00PM at the TEAO

**Adjournment:**

The meeting adjourned at approximately 7:01p.m.

**Facilities Committee Meeting  
Construction Report  
March 17, 2016**

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**2015 Construction Projects:**

1. Project #1373 – Classroom Addition & Interior Renovations at New Eagle ES
  - Issued for Bid November 10, 2014
  - Bids Received December 18, 2014
  - Committee Reviewed January 9, 2015
  - Board Approved January 26, 2015
  - Construction Start: June 22, 2015
  - Phase 1 Complete: August 20, 2015
  - Scheduled Completion: February 26, 2016
  
2. Project #1370 – New Maintenance & Storage Building
  - Issued for Bid May 11, 2015
  - Bids Received June 9, 2015
  - Committee Reviewed June 12, 2015
  - Board Approved June 15, 2015
  - Construction Start: August 17, 2015
  - Scheduled Completion: June 29, 2016
  - Land Development Agreement Approved: September 8, 2015
  - Demolition Permit Issued: September 3, 2015
  - Building Permit Issued: September 9, 2015

**2016 Construction Projects:**

1. Project #1443 – Renovations, Replacements & Upgrades at Devon & Hillside ES
  - Issued for Bid December 9, 2015
  - Bids Received January 8, 2016
  - Committee Reviewed January 21, 2016
  - Board Approved January 25, 2016
  - Scheduled Construction Start: June 22, 2016
  - Scheduled Completion: August 19, 2016
  
2. Project #1446A – Locker Replacements at Valley Forge MS
  - Issued for Bid December 9, 2015
  - Bids Received January 8, 2016
  - Committee Reviewed January 21, 2016
  - Board Approved January 25, 2016
  - Scheduled Construction Start: June 22, 2016
  - Scheduled Completion: July 15, 2016
  
3. Project #1446 – Renovations, Replacements & Upgrades at Valley Forge MS
  - Issued for Bid January 11, 2016
  - Bids Received February 3, 2016
  - Committee Reviewed February 18, 2016
  - Board Approved February 22, 2016
  - Scheduled Construction Start: June 22, 2016
  - Scheduled Completion: August 19, 2016

4. Project #1447 – Renovations, Replacements & Upgrades at Conestoga HS, Teamer Field & TEAO
  - Issued for Bid January 11, 2016
  - Bids Received February 3, 2016
  - Committee Reviewed February 18, 2016
  - Board Approved February 22, 2016
  - Scheduled Construction Start: June 22, 2016
  - Scheduled Completion: August 19, 2016
  
5. Project #1446B – Doors & Door Hardware at Valley Forge MS
  - Issued for Bid January 11, 2016
  - Bids Received February 11, 2016
  - Committee Reviewed February 18, 2016
  - Board Approved February 22, 2016
  - Scheduled Construction Start: March 21, 2016
  - Scheduled Completion: June 22, 2016
  
6. Project #1444 – Renovations, Replacements & Upgrades at New Eagle & Valley Forge ES
  - Scheduled Issue of Bid February 10, 2016
  - Bids Received March 9, 2016
  - Committee Review March 17, 2016
  - Board Review March 28, 2016
  - Scheduled Construction Start: June 22, 2016
  - Scheduled Completion: August 19, 2016
  
7. Project #1445 – Renovations, Replacements & Upgrades at Tredyffrin/Easttown MS
  - Scheduled Issue of Bid February 10, 2016
  - Bids Received March 9, 2016
  - Committee Review March 17, 2016
  - Board Review March 28, 2016
  - Scheduled Construction Start: June 22, 2016
  - Scheduled Completion: August 19, 2016
  
8. Project #1448 – VCT Floor Reconditioning & Replacement at Conestoga HS
  - Scheduled Issue of Bid February 10, 2016
  - Bids Received March 9, 2016
  - Committee Review March 17, 2016
  - Board Review March 28, 2016
  - Scheduled Construction Start: June 22, 2016
  - Scheduled Completion: August 19, 2016



**DALEY+JALBOOT**  
Architects Inc

March 11, 2016

Mr. Arthur McDonnell  
Tredyffrin / Easttown School District  
West Valley Business Center  
940 West Valley Road, Suite 1700  
Wayne, PA 19087

Re: Change Order  
Infrastructure Projects 2015  
DJA #1004-15

D R A F T

Dear Art:

The following change order is submitted for approval at this time. This additional work has been reviewed and authorized by the District, and is ready for processing.

**Project #1373 Additions & Interior Renovations at New Eagle Elementary School:**

GC-9 Additional Sitework – Storm Pit #2 Add \$ 24,643.03  
L.J. Paoella Construction, Inc.

During the excavation for Storm Water Pit #2 adjacent to the Drop Off Loop, the site contractor encountered rock. In lieu of rock removal, the layout of the bed was reconfigured and adjusted to allow for the storm pipe to be installed. This redesign required additional fittings, stone, and time. This additional work was monitored by the District, and the labor and machine time has been confirmed by the TE Field Representative.

Based on the above, we recommend that the District process this request.

We anticipate that this is the final change order on this project. We will review this in detail at the Facilities Meeting on March 17, 2016. Please let me know if you have any questions.

Sincerely,

Thomas Daley, AIA  
DALEY + JALBOOT ARCHITECTS



CO	Item	Accepted	Pending	Under Review
<b>2015 Projects Summary</b>				
	Change Order Totals Under Review			\$0.00
	Change Order Totals Pending		\$24,643.03	
	Change Order Totals Accepted	\$109,751.28		
	Change Orders Accepted, Pending and Under Review	\$134,394.31		
	Base Bid and Accepted Alternates	\$5,381,296.77		
	<b>Construction total to date   Percentage of Construction</b>	<b>\$5,515,691.08</b>		<b>2.497%</b>
<hr/>				
<b>1373-1409 New Eagle ES - Additions &amp; Renovations</b>				
GC-1	Site water service replacements	\$36,910.00		
GC-2	VCT Patching at New Casework	\$3,105.00		
GC-3	Rock Removal	\$59,025.00		
GC-4	Storm Basin Modification	\$3,699.43		
GC-5	Storm System Orifice	\$2,157.35		
GC-6	Unsuitable Soils	\$1,118.43		
GC-7	Additional Concrete Sidewalk	\$2,674.07		
GC-8	Additional Sitework	\$10,907.30		
GC-9	Underground Basin Reconfiguration		\$24,643.03	
MC-1	Insulation of Existing Piping	\$2,892.04		
PC-1	Water Service Replacement (PC)	\$14,908.81		
PC-2	Plumbing modifications for casework	\$5,446.74		
	Change Order Totals Under Review			\$0.00
	Change Order Totals Pending		\$24,643.03	
	Change Order Totals Accepted	\$142,844.17		
	Change Orders Accepted, Pending and Under Review	\$167,487.20		
	Base Bid and Accepted Alternates	\$1,543,637.00		
	<b>Construction total to date   Percentage of Construction</b>	<b>\$1,711,124.20</b>		<b>10.850%</b>
<hr/>				
<b>1398 Conestoga HS - Electronic Roadsign Replacement</b>				
	Change Order Totals Under Review			\$0.00
	Change Order Totals Pending		\$0.00	
	Change Order Totals Accepted	\$0.00		
	Change Orders Accepted, Pending and Under Review	\$0.00		
	Base Bid and Accepted Alternates	\$22,475.00		
	<b>Construction total to date   Percentage of Construction</b>	<b>\$22,475.00</b>		<b>0.000%</b>
<hr/>				
<b>1402 Beaumont &amp; Devon ES - Renovations, Replacements &amp; Upgrades</b>				
GC-1	Concrete deck opening and support changes (DES)	\$7,563.25		
GC-2	Reduced Quantity of Window Shades (BES)	(\$9,000.00)		
EC-1	Provide & install exterior speaker horn at cafeteria (BES)	\$345.00		
EC-2	Relocate 3 gym light fixtures (BES)	\$388.00		
	Change Order Totals Under Review			\$0.00
	Change Order Totals Pending		\$0.00	
	Change Order Totals Accepted	(\$703.75)		
	Change Orders Accepted, Pending and Under Review	(\$703.75)		
	Base Bid and Accepted Alternates	\$670,415.00		
	<b>Construction total to date   Percentage of Construction</b>	<b>\$669,711.25</b>		<b>-0.105%</b>
<hr/>				
<b>1403 Devon ES &amp; Conestoga HS - Sitework Renovations</b>				
GC-1	Lift Station Substitution	(\$5,000.00)		
EC-1	Site Light Fixture Change	\$1,053.77		
	Change Order Totals Under Review			\$0.00
	Change Order Totals Pending		\$0.00	
	Change Order Totals Accepted	(\$3,946.23)		
	Change Orders Accepted, Pending and Under Review	(\$3,946.23)		
	Base Bid and Accepted Alternates	\$544,790.00		
	<b>Construction total to date   Percentage of Construction</b>	<b>\$540,843.77</b>		<b>-0.724%</b>



March 17, 2016

**2015 PROJECTS SUMMARY**

Tredyffrin/Easttown School District

CO	Item	Accepted	Pending	Under Review
<b>1404 Valley Forge MS -Renovations, Replacements &amp; Upgrades</b>				
GC-1	Cap Corridor Columns	\$3,211.49		
PC-1	Modify shower drains	\$1,881.77		
PC-2	Replace existing 6" gas line	\$23,920.60		
EC-1	Added Fire Alarm Booster Panels	\$6,516.00		
	Change Order Totals Under Review		\$0.00	\$0.00
	Change Order Totals Pending			
	Change Order Totals Accepted	\$35,529.86		
	Change Orders Accepted, Pending and Under Review	\$35,529.86		
	Base Bid and Accepted Alternates	\$589,609.00		
	<b>Construction total to date   Percentage of Construction</b>	<b>\$625,138.86</b>		<b>6.026%</b>
<b>1405 Site Fencing at 3 Schools</b>				
GC-1	Delete all fencing at VFMS	(\$72,996.00)		
	Change Order Totals Under Review			\$0.00
	Change Order Totals Pending		\$0.00	
	Change Order Totals Accepted	(\$72,996.00)		
	Change Orders Accepted, Pending and Under Review	(\$72,996.00)		
	Base Bid and Accepted Alternates	\$197,692.00		
	<b>Construction total to date   Percentage of Construction</b>	<b>\$124,696.00</b>		<b>-36.924%</b>
<b>1406 Doors &amp; Door Hardware for Conestoga HS &amp; Valley Forge MS</b>				
	Change Order Totals Under Review			\$0.00
	Change Order Totals Pending		\$0.00	
	Change Order Totals Accepted	\$0.00		
	Change Orders Accepted, Pending and Under Review	\$0.00		
	Base Bid and Accepted Alternates	\$87,000.00		
	<b>Construction total to date   Percentage of Construction</b>	<b>\$87,000.00</b>		<b>0.000%</b>
<b>1407 VCT Floor Refinishing at Beaumont ES</b>				
	Change Order Totals Under Review			\$0.00
	Change Order Totals Pending		\$0.00	
	Change Order Totals Accepted	\$0.00		
	Change Orders Accepted, Pending and Under Review	\$0.00		
	Base Bid and Accepted Alternates	\$45,840.00		
	<b>Construction total to date   Percentage of Construction</b>	<b>\$45,840.00</b>		<b>0.000%</b>
<b>1407 VCT Floor Refinishing at Beaumont ES</b>				
	Change Order Totals Under Review			\$0.00
	Change Order Totals Pending		\$0.00	
	Change Order Totals Accepted	\$0.00		
	Change Orders Accepted, Pending and Under Review	\$0.00		
	Base Bid and Accepted Alternates	\$41,304.00		
	<b>Construction total to date   Percentage of Construction</b>	<b>\$41,304.00</b>		<b>0.000%</b>
<b>1408-1410 Conestoga HS, T/E MS &amp; Valley Forge ES - Renovations, Replacements &amp; Upgrades</b>				
GC-1	Replace VCT in Nurse's Suite	\$2,779.00		
	Change Order Totals Under Review			\$0.00
	Change Order Totals Pending		\$0.00	
	Change Order Totals Accepted	\$2,779.00		
	Change Orders Accepted, Pending and Under Review	\$2,779.00		
	Base Bid and Accepted Alternates	\$1,154,506.00		
	<b>Construction total to date   Percentage of Construction</b>	<b>\$1,157,285.00</b>		<b>0.241%</b>

March 17, 2016  
**2015 PROJECTS SUMMARY**  
 Tredyffrin/Easttown School District

CO	Item	Accepted	Pending	Under Review
<b>1415 Teamer Field - Scoreboard Replacement</b>				
	Change Order Totals Under Review			\$0.00
	Change Order Totals Pending		\$0.00	
	Change Order Totals Accepted	\$0.00		
	Change Orders Accepted, Pending and Under Review	\$0.00		
	Base Bid and Accepted Alternates	\$113,000.00		
	<b>Construction total to date   Percentage of Construction</b>	<b>\$113,000.00</b>		<b>0.000%</b>
<b>1418 Conestoga HS &amp; Valley Forge ES - Renovations</b>				
PC-1	Plumbing changes at Room 209	\$2,298.00		
	Change Order Totals Under Review			\$0.00
	Change Order Totals Pending		\$0.00	
	Change Order Totals Accepted	\$2,298.00		
	Change Orders Accepted, Pending and Under Review	\$2,298.00		
	Base Bid and Accepted Alternates	\$374,975.00		
	<b>Construction total to date   Percentage of Construction</b>	<b>\$377,273.00</b>		<b>0.613%</b>



March 11, 2016

Mr. Arthur McDonnell  
Tredyffrin / Easttown School District  
West Valley Business Center  
940 West Valley Road Suite 1700  
Wayne, PA 19087

Re: Bid Review  
Renovations, Replacements & Upgrades at T/E Middle School  
DJA #1445

**D R A F T**

Dear Art,

Attached is the bid sheet from the Renovations, Replacements, & Upgrades at T/E Middle School project. The scope of work includes Replacement of Unit Ventilators and associated Shelving, Replacement of the Electric Service to the building, Replacement of two Electric Panels, Exterior Masonry Repairs and Maintenance, Replacement of Handrails at two entries, Replacement of Two Overhead Doors, Flooring Replacement in the Cafeteria and Library, and Sealcoating and Line-Striping of Asphalt Paving throughout the site.

There was a good response to the bid with fourteen bid proposals received for the three contracts. The low bid including all of the Add Alternates is under the estimate, as noted below.

Budget Estimate Total:	\$ 2,261,900.
Bid Total:	<u>\$ 1,574,676.</u>
Difference:	-\$ 687,224.

The large savings as compared to the budget is the result of working with the District and PECO to modify the approach for the replacement of the electrical service.

The three low bid contractors have performed work in the District and are qualified to perform this work. The District may increase the difference between the estimate and bid total by not awarding all of the Alternates. Although, as we discussed, the cost of these alternates is very competitive. If the District elects to award the Add Alternates the contracts will be as follows:

GC	L.J. Paoella Construction, Inc.	\$ 265,376.
MC	Myco Mechanical, Inc.	\$ 933,800.
EC	Philips Brothers Electrical Contractors, Inc.	<u>\$ 375,500.</u>
		\$ 1,574,676.

The District is in the process of reviewing the contractor bid documents, we expect this to be completed next week. Let me know if you have any questions.

Sincerely,

Thomas Daley  
DALEY + JALBOOT ARCHITECTS

General Contract											
	Base Bid	Add Alt #1 Cafeteria VCT	Add Alt #2 Library Carpet	Add Alt #3 Motorized Overhead Door	Add Alt #4 Water Heaters	Add Alt #5 Replace RTU-5	Add Alt #6 Replace CU-2 and CU-3	Add Alt #7 Isolation Valves	Add Alt #8 Masonry Repairs	Add Alt #9 Landscaping	
L.J. Paoella Constr., Inc.	\$ 144,469	\$ 17,000	\$ 32,322	\$ 4,920	\$ 3,300	\$ 2,700	\$ 5,565		\$ 50,400	\$ 4,700	\$ 265,376
Donald E. Reisinger, Inc.	\$ 204,000	\$ 21,000	\$ 31,800	\$ 4,500	\$ 10,800	\$ 2,500	\$ 12,400		\$ 46,300	\$ 8,500	
SMJ Contracting, Inc.	\$ 207,000	\$ 29,500	\$ 34,600	\$ 6,600	\$ 12,500	\$ 8,800	\$ 11,100		\$ 30,300	\$ 6,000	
Columbus Construction	\$ 197,511	\$ 34,925	\$ 43,189	\$ 5,433	\$ 3,722	\$ 1,128	\$ 1,128		\$ 118,450	no bid	
Boyle Construction	\$ 377,700	\$ 27,000	\$ 70,700	\$ 5,700	\$ 26,700	\$ 8,000	\$ 16,000		\$ 137,700	\$ 19,700	
Mechanical Contract											
	Base Bid	Add Alt #1 Cafeteria VCT	Add Alt #2 Library Carpet	Add Alt #3 Motorized Overhead Door	Add Alt #4 Water Heaters	Add Alt #5 Replace RTU-5	Add Alt #6 Replace CU-2 and CU-3	Add Alt #7 Isolation Valves	Add Alt #8 Masonry Repairs	Add Alt #9 Landscaping	
Myco Mechanical, Inc.	\$ 709,000				\$ 70,000	\$ 62,600	\$ 78,700	\$ 13,500			\$ 933,800
Five Star, Inc.	\$ 775,000				\$ 62,900	\$ 59,900	\$ 89,800	\$ 16,600			
Allstates Mechanical LTD	\$ 770,000				\$ 67,000	\$ 65,000	\$ 87,000	\$ 44,000			
E.J. Meloney, Inc.	\$ 786,900				\$ 84,690	\$ 62,690	\$ 91,120	\$ 18,690			
Worth & Company, Inc.	\$ 864,000				\$ 85,000	\$ 62,000	\$ 107,000	\$ 14,000			
Tri-County Mechanical Inc	\$ 940,000				\$ 83,900	\$ 70,000	\$ 92,000	\$ 28,000			
GEM Mechanical Services	\$ 1,062,000				\$ 90,000	\$ 67,500	\$ 130,000	\$ 18,500			
Electrical Contract											
	Base Bid	Add Alt #1 Cafeteria VCT	Add Alt #2 Library Carpet	Add Alt #3 Motorized Overhead Door	Add Alt #4 Water Heaters	Add Alt #5 Replace RTU-5	Add Alt #6 Replace CU-2 and CU-3	Add Alt #7 Isolation Valves	Add Alt #8 Masonry Repairs	Add Alt #9 Landscaping	
Philips Brothers Electrical	\$ 365,200			\$ 1,200	\$ 1,400	\$ 4,000	\$ 3,700				\$ 375,500
G.A. Vietri, Inc.	\$ 465,000			\$ 1,080	\$ 2,361	\$ 5,357	\$ 5,453				
<b>Total w/ All Alternates</b>											\$ 1,574,676



**DALEY+JALBOOT**  
Architects Inc

March 11, 2016

Mr. Arthur McDonnell  
Tredyffrin / Easttown School District  
West Valley Business Center  
940 West Valley Road Suite 1700  
Wayne, PA 19087

Re: Bid Review  
Renovations, Replacements & Upgrades at  
New Eagle & Valley Forge Elementary Schools  
DJA #1444

**D R A F T**

Dear Art,

Attached is the bid sheet from the Renovations, Replacements, & Upgrades at New Eagle & Valley Forge Elementary Schools project. The scope of work at New Eagle includes Renovations to the Kitchen and Replacement of the Emergency Generator. At Valley Forge the scope of work includes, Replacement of Mechanical Equipment for the Gymnasium and Kitchen, Replacement of the Gas Service Piping and Replacement of the Corridor Ceiling Tiles.

There was a good response to the bid with twenty-one bid proposals received for the four contracts. The low bid including all of the Add Alternates, except Alternate #2, is under the estimate, as noted below.

Budget Estimate Total:	\$	888,640.
Bid Total:	\$	<u>595,209.</u>
Difference:	\$	-293,431.

The savings as compared to the budget figure should be reduced by \$200,000, to provide for District-purchased appliance replacements. The resulting difference between the budget and the bid is \$93,431.

Three of the four low bid contractors have performed work in the District and are qualified to perform this work, and the process of investigating the qualifications of the General Contractor is under way. If the District elects to award the Add Alternates described above, the contracts will be as follows:

GC	Columbus Construction, LLC	\$	243,409.
MC	Rogers Mechanical Company	\$	117,000.
PC	Five Star, Inc.	\$	113,700.
EC	Philips Brothers Electrical Contractors, Inc.	\$	<u>121,100.</u>
		\$	595,209.

The District is in the process of reviewing the contractor bid documents, we expect this to be completed next week. Let me know if you have any questions.

Sincerely,

Thomas Daley  
DALEY + JALBOOT ARCHITECTS

General Contract	Base Bid	Add Alt #1 (NEES) Specialty Coating	Add Alt #2 (NEES) Ceramic Tile	Add Alt #3 (NEES) Kitchen Shelving	Add Alt #4 (NEES) Stainless Tables	Add Alt #5 (NEES) Site Wall Upgrade	Add Alt #6 (NEES) Garage Apron	Add Alt #7 (VFES) Loft Door/Platform	Add Alt #8 (NEES) Water Heater	Add Alt #9 (VFES) Replace MAU	
Columbus Construction	\$ 193,734	\$ 1,884	\$ 27,295	\$ 998	\$ 12,947	\$ 19,772	\$ 4,269	\$ 7,264	\$ 726	\$ 1,815	\$ 243,409
L.J. Paoella Constr., Inc.	\$ 218,000	\$ 12,173	\$ 67,884	\$ 1,500	\$ 12,988	\$ 15,920	\$ 6,000	\$ 9,925	\$ 1,500	\$ 3,055	
Donald E. Reisinger, Inc.	\$ 244,000	\$ 1,300	\$ 36,400	\$ 2,900	\$ 17,200	\$ 25,200	\$ 7,100	\$ 10,900	\$ 1,000	\$ 13,900	
Boyle Construction	\$ 247,700	\$ 11,700	\$ 36,700	\$ 2,500	\$ 15,700	\$ 18,500	\$ 5,500	\$ 9,500	\$ 2,500	\$ 12,700	
Purcell Construction	\$ 234,900	\$ 6,300	\$ 24,300	\$ 88,300	\$ 12,500	\$ 13,700	\$ 3,600	\$ 8,100	\$ 2,600	\$ 6,900	

Mechanical Contract	Base Bid	Add Alt #1 (NEES) Specialty Coating	Add Alt #2 (NEES) Ceramic Tile	Add Alt #3 (NEES) Kitchen Shelving	Add Alt #4 (NEES) Stainless Tables	Add Alt #5 (NEES) Site Wall Upgrade	Add Alt #6 (NEES) Garage Apron	Add Alt #7 (VFES) Loft Door/Platform	Add Alt #8 (NEES) Water Heater	Add Alt #9 (VFES) Replace MAU	
Rogers Mechanical Co	\$ 69,900								\$ 6,900	\$ 40,200	\$ 117,000
Five Star, Inc.	\$ 83,500								\$ 4,800	\$ 38,000	
Myco Mechanical, Inc.	\$ 88,000								\$ 4,300	\$ 41,000	
GEM Mechanical Services	\$ 88,000								\$ 12,000	\$ 42,000	
E.J. Meloney, Inc.	\$ 104,500								\$ 16,500	\$ 54,000	
Cook's Service Co., Inc.	\$ 127,200								\$ 5,890	\$ 46,390	

Plumbing Contract	Base Bid	Add Alt #1 (NEES) Specialty Coating	Add Alt #2 (NEES) Ceramic Tile	Add Alt #3 (NEES) Kitchen Shelving	Add Alt #4 (NEES) Stainless Tables	Add Alt #5 (NEES) Site Wall Upgrade	Add Alt #6 (NEES) Garage Apron	Add Alt #7 (VFES) Loft Door/Platform	Add Alt #8 (NEES) Water Heater	Add Alt #9 (VFES) Replace MAU	
Five Star, Inc.	\$ 92,000				\$ 2,500				\$ 18,000	\$ 1,200	\$ 113,700
Rogers Mechanical Co	\$ 117,900				\$ 1,500				\$ 20,900	\$ 880	
Myco Mechanical, Inc.	\$ 66,600				\$ 10,000				\$ 33,100	\$ 36,300	
Vision Mechanical, Inc.	\$ 127,830				\$ 1,000				\$ 22,535	\$ 5,880	
FMA Contracting & Mech Construction, Inc.	\$ 138,717				\$ 1,500				\$ 19,210	\$ 34,177	
Cook's Service Co., Inc.	\$ 88,600				\$ 1,522				\$ 4,730	no bid	

Electrical Contract	Base Bid	Add Alt #1 (NEES) Specialty Coating	Add Alt #2 (NEES) Ceramic Tile	Add Alt #3 (NEES) Kitchen Shelving	Add Alt #4 (NEES) Stainless Tables	Add Alt #5 (NEES) Site Wall Upgrade	Add Alt #6 (NEES) Garage Apron	Add Alt #7 (VFES) Loft Door/Platform	Add Alt #8 (NEES) Water Heater	Add Alt #9 (VFES) Replace MAU	
Philips Brothers Electrical	\$ 118,700		\$ 2,000						\$ 1,000	\$ 1,400	\$ 121,100
G.A. Vietri, Inc.	\$ 121,699		\$ 1,730						\$ 1,056	\$ 2,850	
AJM Electric, Inc.	\$ 128,800		no bid						\$ 1,700	\$ 2,300	
A.N. Lynch Co., Inc.	\$ 153,000		\$ 2,500						\$ 800	\$ 2,100	

**Total w/ Alternates 1, 3, 4, 5, 6, 7, 8 and 9** \$ 595,209



**DALEY+JALBOOT**  
Architects Inc

March 11, 2016

Mr. Arthur McDonnell  
Tredyffrin / Easttown School District  
West Valley Business Center  
940 West Valley Road Suite 1700  
Wayne, PA 19087

Re: Bid Review  
VCT Floors Reconditioning & Replacement at Conestoga High School  
DJA #1448

**D R A F T**

Dear Art,

Attached is the bid sheet from the VCT Floors Reconditioning & Replacement at Conestoga High School project. The scope of work includes stripping and polishing all vinyl compositions tile flooring on the upper floor of the High School. In addition, the flooring in Classroom 241 and in the Photo Lab 201 will be replaced. In all areas of work, the base molding will also be replaced. This is similar to the work performed at Beaumont and Devon last summer.

As this work is a specialty trade, it is not surprising that few bids were received. A total of 6 bidders received documents, and of those 2 submitted bids. There are no alternate bids for this project, and the low bid result is as follows:

Budget Estimate Total:	\$ 180,000.
Bid Total:	<u>\$ 133,830.</u>
Difference:	\$ -46,170.

The low bid contractor is Continental Flooring Company. Though this contractor has not yet worked for the District, this contractor is one of the two vendors who was involved in the bid last year.

The District is in the process of reviewing the contractor qualifications and bid documents, we expect this to be completed next week. Let me know if you have any questions.

Sincerely,

Thomas Daley  
DALEY + JALBOOT ARCHITECTS

**Bid Results -  
VCT Floor Reconditioning & Replacement at  
Conestoga High School  
Tredyffrin/Easttown School District**

**March 9, 2016**

DJA #1448

<b>General Contract</b>	<b>Continental Flooring Co.</b>	<b>Southampton Window Cleaning</b>
General Base Bid	\$ 133,830	\$ 134,750



Infrastructure Projects 2015 - 2016  
Tredyffrin Easttown School District

Daley + Jalboot Architects  
3-17-16

D R A F T

DJA#	Infrastructure Projects		DJA Construction Estimate	Bid	Difference
1443	TE - Renovations, Replacements & Upgrades, DES, HES		\$ 209,668	\$ 286,450	\$ 76,782
	GC - Donald E. Reisinger, Inc.	\$ 217,000			
	PC - Trefz Mechanical, Inc.	\$ 61,450			
	EC - MJF Electrical Contracting, Inc.	\$ 8,000			
1446A	TE - Locker Replacements, VFMS		\$ 60,000	\$ 60,190	\$ 190
	GC - L.J. Paoella Construction, Inc.	\$ 60,190			
1446	TE - Renovations, Replacements & Upgrades, VFMS		\$ 184,000	\$ 168,685	\$ (15,315)
	GC - Donald E. Reisinger, Inc.	\$ 121,095			
	MC - Rogers Mechanical Company	\$ 20,740			
	PC - AKC Mechanical, Inc.	\$ 26,850			
1447	TE - Renovations, Replacements & Upgrades, CHS, Teamer, TEAO		\$ 439,900	\$ 379,925	\$ (59,975)
	GC - Donald E. Reisinger, Inc.	\$ 123,825			
	MC - Rogers Mechanical Company	\$ 225,200			
	EC - Silas Bolef Company	\$ 30,900			
1446B	TE - Doors & Hardware, VFMS		\$ 189,000	\$ 121,910	\$ (67,090)
	GC - Liberty Door Systems				
1444	TE - Renovations, Replacements & Upgrades, NEES, VFES		\$ 888,640	\$ 795,209	\$ (93,431)
	GC - Columbus Construction, LLC	\$ 243,309			
	MC - Rogers Mechanical Company	\$ 117,000			
	PC - Five Star, Inc.	\$ 113,700			
	EC - Philips Brothers Electrical Contractors, Inc.	\$ 121,100			
	KC - Kitchen Equipment Vendor Allowance	\$ 200,000			
1445	TE - Renovations, Replacements & Upgrades, TEMS		\$ 2,261,900	\$ 1,574,676	\$ (687,224)
	GC - L.J. Paoella Construction, Inc.	\$ 265,376			
	MC - Myco Mechanical, Inc.	\$ 933,800			
	EC - Philips Brothers Electrical Contractors, Inc.	\$ 375,500			
1448	TE - VCT Floor Replacements & Refinishing, CHS		\$ 180,000	\$ 133,830	\$ (46,170)
	GC - Continental Flooring Company	\$ 133,830			
<b>Infrastructure Total - Bid to Date</b>			<b>\$ 4,413,108</b>	<b>\$ 3,520,875</b>	<b>\$ (892,233)</b>

### *Use of District Facilities*

The Board of School Directors recognizes the needs of parent and community groups to utilize District facilities for educational, cultural, recreational, civic, or social purposes when they are not scheduled for District programs or maintenance. District facilities are intended for use primarily by residents and community groups which are located within the Tredyffrin/Easttown School District (“TESD” or “the District”) boundaries.

District facilities that may be made available under this Policy include, but are not limited to, buildings, fields, parking lots and, in certain instances, equipment.

Facilities shall be made available according to the following priority:

- TESD school-sponsored activities or student organizations
- TESD school-related parent organizations
- Community non-profit organizations
- TESD residents, current/former TESD employees and Conestoga High School graduates
- TESD employee-run programs
- Youth Education groups
- Adult Education groups
- Local for profit groups
- Other groups

### Classifications

Users of the District facilities must be groups that do not discriminate in violation of county, state, and federal statutes and regulations or other Board policies.

All users of District facilities will fall into one of the following classifications:

#### Class A (School-Sponsored Activities and Student Organizations )

These organizations are all student organizations, including clubs and athletic teams, and school-sponsored activities. If admission for any event is charged, the proceeds should exclusively benefit the sponsoring Class A organization or the District, otherwise fees will be charged according to Class G specifications.

#### Class B (District and School-Related Parent Organizations)

These organizations are District and school-related parent organizations that seek to use District facilities to provide services for students and parents and for the students’ activities. If a fee is collected for any event, the majority of the gross receipts must be given to and retained by the sponsoring Class B organization or the District, otherwise the fee schedule of the most appropriate organization classification (as determined by the Business Manager) will be charged.

Class C (Community Non-Profit Groups)

These organizations are those groups whose primary function is to enhance the community by providing service to Tredyffrin/Easttown youth and adults. The participants in activities sponsored by these organizations should predominantly reside in the TESD and/or actively support the students' educational program. These groups may only use facilities at the Class C fee when no admission fee or tuition is charged. When admission or tuition is charged for any event, a Class C group will be considered a Class G group when determining fees.

Elected officials' use of District facilities for community information purposes, not electioneering, is permitted under this class of user. Political campaigning on District property, other than at designated polling areas on Election Day, is prohibited.

Class D (TESD residents, current/former TESD employees, and Conestoga High School graduates)

This classification pertains to TESD residents, current/former TESD employees and Conestoga High School graduates who request the use of District facilities for personal use. This classification also covers Conestoga High School graduates who request District facilities.

Class DD (TESD Employee-Run Programs)

This classification pertains to TESD employee-run programs and camps that primarily benefit TESD students or residents, regardless of whether or not an admission fee or tuition is charged.

Class E (Youth Education Programs)

These are organizations that provide youth (generally under 19 years of age) education programs that are available to and provide benefit for TESD residents.

Class EE (Adult Education Programs)

These are organizations that provide adult (generally at least 19 years of age) education programs that are available to and provide benefit for TESD residents.

Class G (For-Profit and Other Organizations)

These organizations or groups include private enterprise groups, business and for-profit organizations.

Class G users also include Class A, C and D users when any fee is collected beyond that authorized by the classification's description.

Procedure for Requesting Facilities

All users requesting use of District facilities are required to submit an application in the form designated in the accompanying Administrative Regulation to the District Business Manager or designee.

Upon receipt of an application to use a facility, the Business Manager shall determine the user's classification. If the classification is contested by the user, the request shall be referred to the Superintendent or designee.

#### Associated Fees and Charges

The District reserves the right to determine the rental fee schedules for each class of users requesting District facilities. In addition to these charges, the District reserves the right to charge for support services including, but not limited to, custodial, cafeteria, stage crew and lighting assistance. The District will make every effort to advise the user of the support services charges prior to the facility use. Added fees may be assessed for excessive and unexpected clean up or support services. All fee schedules will be maintained in the District Business Office and updated as necessary. At the discretion of the administrator in charge of the desired facility, a security deposit may be required. If two unrelated organizations use a facility at the same time, each will pay all the required charges and fees in full. In case of damage to District facilities, the user shall compensate the District in full.

#### Contracted Use of District Facilities

The Board may, at its discretion, enter into leases, licensing agreements, or other contractual relationships with any organization with respect to District facilities as determined to be in the best interests of the District. All such agreements must be in writing and approved by the Board of School Directors pursuant to Board resolution at a public meeting.

#### Policy Violators

The District reserves the right to change user classification or deny access to District facilities to any user that violates this Policy or accompanying Administrative Regulations.

#### Implementation

The Superintendent shall develop and promulgate administrative regulations implementing the intent of this Policy.

Adopted: April 24, 1978  
Revised: January 24, 1983  
Revised: April 28, 1990  
Revised June 10, 1991  
Revised: June 8, 1992  
Revised: January 22, 2001  
Revised: February 23, 2004  
Revised: February 28, 2005  
Revised: October 23, 2006  
Revised: June 14, 2010  
Revised: October 25, 2010  
Revised: March 26, 2012  
Revised: November 27, 2012

**Classifications**

The following organizations are deemed to have Class B status:

1. Foundation for Learning in Tredyffrin/Easttown (FLITE).
2. Better Understanding of Individuals with Learning Differences (B.U.I.L.D.)
3. Area Residents Caring and Helping (ARCH)

**Application Processing Procedures and User Requirements**

1. All groups (Users) requesting use of district facilities are required to submit a written request using the Application and Agreement Form (AAF). These forms should be submitted to the Business Manager or his designee.
2. Application and Agreement Forms are available in the District Administrative Offices and on the District website.
3. An authorized organization representative must sign each AAF for each facility request. This representative will be responsible for proper use of the facility and serve as the contact person for District.
4. No group will be permitted use of school facilities if it interferes with school programs. The Business Manager, building Principal, Athletic Director, or their designee, may cancel any AAFs for school use should conflicts with school programs develop.
5. School authorities reserve the right to limit, restrict, or prohibit proposed school facilities use when this use is not in the interest of the District or community.
6. Under no circumstances may any individual who is being privately paid to tutor a student conduct that tutoring during the school day on District property without the express written permission of the Superintendent.
7. Users recognize the fact that TESD's making its facilities available to the community in accordance with Board Policy and administrative regulations does not create any right in User to the continued use of the facilities except at the discretion of TESD.
8. All requests should be made at least ten (10) business days prior to the scheduled facility use, but no sooner than six (6) months. No contract will be longer than twelve (12) months in duration. Exceptions can be made at the discretion of the appropriate administrator.
9. Applicants that request the use of facilities for seasonal (in season) sports will receive priority over those requesting use for out of season sports. PIAA guidelines will be used to determine priority use.
10. User requests for gym space for the upcoming school year for classification A, B and C users are due by August 1<sup>st</sup> in order to be given priority in scheduling. All users in any classification are welcome to submit their requests, but A, B and C users will be scheduled first.
11. Users will be prioritized within each classification based on the groups they serve, the number of T/E participants and the frequency of their facility use.
12. All users will receive final approval for their requests when the approved AAF is signed by both the Building Principal/Administrator and the Business Manager, and a copy of the signed AAF is returned to the requester.
13. All applicants will receive either a signed AAF or a phone call notifying them of their approval or disapproval.
14. Classification A, B and C users who submit their AAF by August 1<sup>st</sup>, will be notified of their approval within ten to twelve (10-12) business days after August 1<sup>st</sup>.
15. User requests received after August 1<sup>st</sup>, and throughout the school year, will be notified of their approval within ten to twelve (10-12) business/school days after receipt.
16. After approved AAF is processed, the Business Manager or his designee will distribute copies to the appropriate support personnel.
17. Users may not assign the approved agreement or sublet the premises.

18. Users understand that the AAF is limited to use of the designated facility, building or field. The User and anyone accessing the facility through the User group may not access other parts of the facility, building or field not expressly set forth on the AAF. In particular, where school buildings are under construction, it is imperative that User groups remain in the permitted area. The User is responsible for supervising all individuals in User group. TESD reserves the right to terminate AAFs or refuse to issue future AAFs to Users who fail to abide by this provision.
19. Each User group falls under a classification as determined in School District Policy 7040. Once the AAF is approved, the user will not be reprioritized or denied use unless the District determines there is a District or Class A user need for the space.
20. If classification is contested the request shall be referred to the Superintendent or designee.
21. Charges for all facility requests will be estimated in advance of the activity itself. A bill will be sent following the activity. Added fees may be assessed for additional rental time and/or excessive or unexpected custodial time or support services.
22. Community non-profit groups (Classification C) of less than twenty (20) persons that request the use of a classroom to conduct meetings and are denied due to the unavailability of classrooms or to rules set by the school principal will be scheduled in an alternate room but charged at the classroom rate.
23. If two (2) unrelated organizations use a facility at the same time, each will pay all required rental fees in full.
24. Requests for the Use of Facilities by Tredyffrin or Easttown Townships will be approved by the Superintendent or designee. The Superintendent or designee will determine, on a case by case basis, if the approved use will incur charges.
25. Programs run by Classification A Users that charge admission, or a sign up fee, where the proceeds exclusively benefits the A group will incur no rental charge. The District reserves the right to request an accounting of the proceeds and the costs of running the program.
26. Programs run by Classification B Users where a fee is collected, the majority of the gross receipts must be given to and retained by the sponsoring Class B organization or the District, otherwise the fees schedule of the most appropriate organization classification (as determined by the Business Manager) will be charged. The District reserves the right to request an accounting of the proceeds and costs of running the event.
27. Classifications C charging admission or using the facilities for fund raising purposes will be charged according to Class G specifications (Appendix B) unless the proceeds exclusively benefit TESD School children or the School District.
28. The District reserves the right to charge a security deposit for any group.
29. All charges are payable within thirty (30) days after the billing date. The District reserves the right to assess late fees of up to one percent (1%) per month when bills are not paid on time.
30. Construction/renovations at any of TESD's buildings may require that utilities be cut off for a period of time. TESD reserves the right to terminate the use of the building for that time period with twenty-four (24) hours notice to the User.
31. The District's participation in the Demand Response program may require utilities to be cut back or off for a required period of time. TESD reserves the right to cancel or delay the use of the building in connection with the Demand Response Program.
32. In the event that a User needs to cancel, User shall inform TESD in writing to the Business Manager two (2) weeks prior to the scheduled event or pay as liquidated damages the rental fee heretofore provided. There will be no refunds of rental fees for cancellations requested less than two weeks prior to the scheduled use of facilities. This applies except when cancellation is due to a School District decision for weather or other circumstances.
33. Users are responsible for damage to District facilities. If facility Users find the part of the premises approved for use to be damaged or defective, the User should report this condition as soon as possible, preferably before using the facility.
34. Any group using District facilities is required to restore or pay for the restoration to original condition, at the discretion of the District, any property destroyed or suffering from more than

normal wear and tear. The TESD School District shall be the sole judge of destruction of property or excessive wear and tear.

35. The District reserves the right to curtail the use of or close any facility for safety concerns related to construction, field maintenance or renovations, or any other reason that the District deems necessary. Facility use is automatically cancelled when the schools are closed by school authorities because of local, state, or national disaster, or emergencies (fire, flood, storms, or mechanical failure) as well as weather-related school closings. It is the User's responsibility to verify if the facilities or field is open or closed and available for use during any above mentioned curtailments or school closings.
36. The District reserves the right to close any facility to outside use when schools have a delayed opening or dismiss early due to weather-related events. If the District permits the outside use of school buildings on these delayed opening or early dismissal days, the user may elect to cancel their scheduled use to avoid rental fees by informing the Business Office in writing (email is acceptable) at least three hours prior to their contracted start time.
37. AAFs are subject to the appropriate support personnel being available and willing to work as needed. TESD reserves the right to cancel any use of building when custodial or kitchen services are not available for any reason and upon giving the User three (3) days notice prior to the time the use is to commence.

#### **Associated Fees and Charges**

1. Charges for all Users will be levied according to the Charges for Specific Use Classifications located in Appendix A.
2. The rental fee schedules are located in Appendix B of this regulation and also on the District website.
3. These rental fees include charges related to School District custodial personnel that are required to support the facility use.
4. If excessive and/or unexpected custodial services are required, those charges, in addition to charges detailed in Appendix B, will be billed directly to the User according to the fee schedule in Appendix C. The User will be notified by the Business Office if such custodial services were required after the custodial pay records are reviewed.
5. Rental fees do not include support personnel for the stage or cafeteria. Those charges will be billed separately according to the fee schedule in Appendix C.
6. Rental fees and labor rates will be reviewed and updated, if needed, on an annual basis.
7. Should rental fees change for an upcoming school year, the Business Office will notify past year users of the changes by March 15 prior to the change.
8. Custodial service/requirements:
  - a. For all facility requests that require a custodian, the Business Office will ensure that the custodial supervisor for the requested facility assigns a custodian(s).
  - b. The custodian(s) will ensure that the appropriate facility is opened, set up, lighted, heated, ventilated, cleaned and closed.
  - c. The custodian(s) must not deviate from approved procedures and will report variances and enforce regulations.
  - d. The Business Office will review pay records to ensure that multiple users will not be charged for the same time.
9. Kitchen/cafeteria services/requirements:
  - a. Arrangements for kitchen use shall be made through the Food Services manager a minimum of thirty (30) days in advance.
  - b. When the kitchen or kitchen/cafeteria is used, a cafeteria employee must be employed to supervise school equipment use. Except for Class A Users, an additional charge will be made for this as per fee schedule (Appendix C).
  - c. Organizations and groups who have banquets will be charged for food supplies, and personnel costs for preparation, serving, and supervision.

- d. For all activities open to the public where food is sold, all user groups must have a Certified Food Manager (certified by the Chester County Health Department) and must provide an event license from the Chester County Health Department.
  - e. The District will allow the use of a *School District* Certified Food Manager only for Class A and B groups and only when all of the following conditions are met:
    - i. A temporary license is required and issued for the activity for a single date or a weekend.
    - ii. The scope of the activity does not involve selling or delivering food off school District premises.
    - iii. All food is purchased through the District or a source approved by the Certified Food Manager.
    - iv. No food is brought in from outside vendors unless from a Chester County licensed food establishment approved by a Certified Food Manager.
    - v. Food is prepared under the supervision of the Certified Food Manager at the facility site.
    - vi. The chairperson or a designee receives training from the Certified Food Manager prior to the activity.
    - vii. The number and level of cafeteria worker(s) necessary at a function, and the associated charges, will be determined as part of the AAF preparation based on employee availability.
10. Security services/requirements:
- a. The District reserves the right to require a security monitor and/or outside police to be present at an activity at the expense of the User.
  - b. Organizations using school facilities agree to comply with all ordinances, statutes, and regulations of all Local, State and Federal authorities and agencies; and User hereby indemnifies TESD and agrees to hold TESD harmless from all penalties, fines, costs, damages and expenses resulting from failure to do so. These organizations further agree to indemnify and save TESD harmless from all loss damage, liability, claims and demands, whether involving misconduct, negligence or otherwise, arising out of or resulting from such use of the premises.
11. Additional support personnel services/requirements:
- a. The District reserves the right to require that authorized school personnel be employed to operate or set-up District equipment. For example, a Stage Manager will be used whenever the use of the stage equipment is required (in conjunction with an auditorium rental). Another example might be the need for an electrician to set up extra electrical conduits.
  - b. The User will pay all charges for these personnel in accordance with Appendix C.
  - c. The Business Office will review pay records to ensure that multiple users will not be charged for the same time.
12. All bills for use of school buildings or other facilities shall be issued by the Business Office upon receiving a copy of the Community application designated by administrative regulation. The Business Office shall promptly bill the contracting person or organization, specifying current charges and any previous charges due. Upon receipt of monies to satisfy the bill, the Business Office shall make prompt deposit at the approved depository and credit the appropriate account. Any individual or organization not satisfying the bill within ninety (90) days may be denied the privilege of further use of school facilities until all outstanding charges are paid.

### **Insurance Requirements**

- 1. Class A and B users who request use of District facilities MUST get preapproval from the Business Office for the specific activities they are sponsoring in our facilities in order to ensure that appropriate and necessary insurance coverage is in place. The District will indemnify and hold harmless the Class A and B Users only to the extent the coverage is provided through the liability



- insurance policies carried by the District. The coverage will be extended only for activities on school property and for activities that the District has designated as "School District-sponsored."
2. Class B groups must submit to the appropriate building administrator a list of planned activities for the school year no later than two weeks prior to the start of the school year or the scheduled event. The administrator will forward the list of activities to the Business Manager, who will forward this list to the insurance carrier for review. The Business Manager will transmit the carrier's approval or disapproval of activities to the administrator, who will then notify the organization of the insurance carrier's responses and whether the activities will be designated as "School District-sponsored".
  3. When the AAF is submitted, users in class C, D, DD, E, EE, and G must provide a Certificate of Insurance (listing the District as additional insured) to the Business Manager or their designee. This certificate must be received at least ten (10) working days before any scheduled use of the facility. The minimum insurance limits provided shall be \$1,000,000 combined single limit of Bodily Injury/Property Damage. The User must assume full responsibility for personal injury to participants and spectators.
  4. The requirement for a Certificate of Insurance for Class C, D, DD, E and EE groups is waived when the request is for a meeting held in a regular classroom for purposes of discussion and when attendance is not expected to exceed thirty-five (35) people.
  5. Any facility user that employs non-District personnel to work for them on School District property must provide proof of Worker's Compensation Insurance. By signing the AAF, the User agrees to indemnify and hold harmless the District for any claims made against the District for Worker's Compensation Insurance by any persons performing work on behalf of User on school District Property.
  6. The District retains the right to require the User to furnish evidence of additional insurance in cases of unusual hazard.

#### **Rules When Using District Facilities**

1. Misuse of the facilities or ignoring rules related to facilities by Users may result in barring future use.
2. If it is determined the District facilities reserved by a User and not being (actively) used by the User, the District may deny future use.
3. The use of alcohol and/or tobacco products is prohibited on TESD property.
4. Any person who uses, abuses, possesses, is under the influence of, distributes or attempts to distribute regulated substances, including alcohol, or drug paraphernalia on school property, or who conspires, aids, or abets the use, abuse, active possession, constructive possession, or distribution of drugs, alcohol or any mood altering substances, including inhalants, is in violation of school Policy and State law.
5. All illegal activities are prohibited on District property and Users that permit illegal activities may be banned from future use of District facilities.
6. No dogs are allowed on school property at anytime, with the exception of guide or service dogs or with permission from the building Principal.
7. When an event is held in a school building, refreshments and/or food must be served only in the cafeterias unless authorized in advance by the Business Manager or his designee.
8. When using District fields, except for class A and B Users, there is absolutely no barbequing on school property and no outside food vendors are allowed.
9. Night and weekend temperature setbacks will not be changed during the User's use period, especially in athletic areas.
10. The User designee will serve as the contact person for the District and is responsible to supervise the activity, be responsible for the conduct of participants and spectators, and adequately protect the facility and any equipment.
11. Users may use only assigned fields, rooms, and spaces as stated in the application, and Users may only use them for the specific, intended, and approved purposes during the approved hours.

12. Users are not permitted to use school equipment including, but not limited to, rock walls and gymnastics apparatus, unless otherwise approved by the appropriate administrator.
13. The School District will determine when fields must be closed for weather or other reasons. Users will not be permitted on closed fields, violators will lose their privileges and there will be no refunds.
14. When fields are open but the ground is wet, soggy, or muddy or precipitation is falling or has recently fallen, it is the Users' responsibility to consider potential damage that may occur to the fields if they are used. Users must also consider the potential safety hazard to their players if fields are used under these conditions.
15. The User shall not prepare the athletic fields (lines, etc.) except with the approval of, or at the direction of, the Athletic Director or his designee.
16. No facility, field or parking lot, shall be subjected to overcrowding or use by Users in excess of permitted capacity.
17. All decorations and any temporary materials used must be fireproof and must be approved by school officials. Open flame decorations will not be used anywhere in the buildings. No object in auditoriums and foyers may be permanently fastened to walls, ceilings, and/or floors. No object may be fastened to the floors in any manner that will damage floor finish. All objects, furnishings, and equipment must be installed and removed by the User under school staff supervision. Removal (along with debris) will be completed immediately when the activity ends.
18. All Users will be responsible for picking up their trash and putting it in trash receptacles. The District will be responsible for providing and emptying trash receptacles under normal circumstances. If no trash receptacles are available or the available receptacles are full, the User must take away their trash.
19. Users will not block any exits from District facilities.
20. The District will not supply storage space for the User except with the permission of the athletic director or appropriate administrator.
21. District owned equipment must not be taken from school premises.
22. District equipment may not be used unless specifically requested on the application and approved.
23. Chairs and/or other obstructions will not be placed in aisles, entrances, or exit areas.
24. Footwear and appropriate dress will be worn inside buildings. Sneakers or gym shoes should be worn when using gymnasiums for athletic purposes.
25. Vehicles must be parked in designated areas only. No parking is allowed in the designated Fire Lanes. Improperly parked vehicles may be towed from the premises.
26. No parking is permitted on Route 252 (aka: Valley Forge Road adjacent to VFMS).
27. The use of vehicles designed primarily for recreational or sporting purposes are prohibited on District property. These vehicles includes, but are not limited to, motor scooter, powered cycles, snowmobiles, skateboards, and other vehicles or equipment of a similar nature. Exception to this Policy may be made at the discretion of the Business Manager and only if such use is under the control and direction of adults who make a prior agreement, in writing accepting full responsibility for such control.

Revised: January 14, 1999  
Revised: October 31, 2000  
Revised: January 22, 2001  
Revised: August, 2005  
Revised: July, 2006  
Revised: June, 2007  
Revised: May, 2009  
Revised: December 2009  
Revised: July 2010  
Revised: October 2010  
Revised: June 23, 2011  
Revised: November 10, 2011  
Revised: March 9, 2012  
Revised: March 12, 2012  
Revised: June 8, 2012  
Revised: October 15, 2015

Appendix A

Charges for Specific Use Classifications

Class A - criteria for charges

- (1) no rental fees
- (2) no custodial charges
- (3) no charges for any support personnel (i.e.: stage manager)
- (4) no charge for any cafeteria personnel

Class B - criteria for charges

- (1) no rental fees
- (2) no custodial charges if event occurs when custodians are normally on duty; custodial charges outside these hours will be estimated prior to the event and billed to User according to the fee schedule and Appendix C
- (3) no charges for any support personnel needed during regular school hours; support personnel needed outside these hours will be estimated prior to the event and billed to User according to the fee schedule and Appendix C
- (4) no charges for any cafeteria personnel needed during regular cafeteria hours; cafeteria personnel needed outside these hours will be estimated prior to the event and billed by Food Services to User according to the fee schedule and Appendix C

Class C, D, DD, E, EE and G – criteria for charges

- (1) rental fees (Appendix B)
- (2) no custodial charges unless the event requires excessive or unexpected custodial services; any such custodial charges will be billed to User according to fee schedule in Appendix C
- (3) support personnel charges will be estimated prior to the event and billed to User according to the fee schedule and Appendix C
- (4) cafeteria personnel charges will be estimated prior to the event and billed by Food Services to User according to the fee schedule and Appendix C

Appendix B  
Weekday Rental Fees

Facility	Class A&B	Class C	Class D	Class DD	Class E	Class EE**	Class G
<u>Elementary Schools</u>							
Classroom	(No Charge)	\$8/hr	\$12/hr	\$15/hr	\$35/hr	\$45/hr	\$63/hr
Cafeteria w/o Kitchen	(No Charge)	\$9/hr	\$15/hr	\$18/hr	\$40/hr	\$50/hr	\$66/hr
Cafeteria w/Kitchen	(No Charge)	\$16/hr	\$30/hr	\$36/hr	\$80/hr	\$100/hr	\$108/hr
Gymnasium	(No Charge)	\$9/hr	\$25/hr	\$30/hr	\$40/hr	\$50/hr	\$66/hr
Athletic Field	(No Charge)	\$3/hr	\$14/hr	\$18/hr	\$30/hr	\$30/hr	\$45/hr
Parking Lot	(No Charge)	\$6/hr	\$12/hr	\$18/hr	\$35/hr	\$45/hr	\$63/hr
Main Hallway	(No Charge)	\$6/hr					
<u>Tennis Courts*</u>							
<u>Middle Schools</u>							
Classroom	(No Charge)	\$8/hr	\$18/hr	\$21/hr	\$45/hr	\$55/hr	\$75/hr
Computer Lab	(No Charge)	\$18/hr	\$24/hr	\$27/hr	\$55/hr	\$65/hr	\$81/hr
Large Group Room	(No Charge)	\$24/hr	\$30/hr	\$33/hr	\$65/hr	\$75/hr	\$87/hr
Auditorium	(No Charge)	\$30/hr	\$42/hr	\$45/hr	\$95/hr	\$110/hr	\$145/hr
Library	(No Charge)	\$18/hr	\$24/hr	\$27/hr	\$55/hr	\$65/hr	\$81/hr
Cafeteria w/o Kitchen	(No Charge)	\$9/hr	\$21/hr	\$24/hr	\$50/hr	\$60/hr	\$78/hr
Cafeteria w/Kitchen	(No Charge)	\$23/hr	\$42/hr	\$45/hr	\$95/hr	\$110/hr	\$114/hr
Gymnasium	(No Charge)	\$9/hr	\$45/hr	\$45/hr	\$55/hr	\$65/hr	\$78/hr
Locker Room	(No Charge)	\$9/hr	\$15/hr	\$18/hr	\$40/hr	\$50/hr	\$60/hr
Adaptive Gym	(No Charge)	\$8/hr	\$18/hr	\$21/hr	\$45/hr	\$55/hr	\$75/hr
Athletic Field	(No Charge)	\$3/hr	\$14/hr	\$18/hr	\$30/hr	\$30/hr	\$45/hr
Outside Bathroom (VFMS)	(No Charge)	\$30/hr	\$39/hr	\$45/hr	\$80/hr	\$85/hr	\$63/hr
Parking Lot	(No Charge)	\$6/hr	\$30/hr	\$36/hr	\$65/hr	\$70/hr	\$54/hr

\* \$30/hour for one court, \$60/hour for two courts

\*\*Class EE Fees per semester block – see Appendix C

Appendix B  
Weekday Rental Fees

	Class A&B	Class C	Class D	Class DD	Class E	Class EE**	Class G
<u>Conestoga High School</u>							
Classroom	(No Charge)	\$18/hr	\$24/hr	\$27/hr	\$75/hr	\$105/hr	\$108/hr
Computer Lab	(No Charge)	\$24/hr	\$30/hr	\$33/hr	\$90/hr	\$110/hr	\$114/hr
Lg. Group Room (140&142)	(No Charge)	\$30/hr	\$36/hr	\$39/hr	\$100/hr	\$115/hr	\$120/hr
Auditorium	(No Charge)	\$36/hr	\$48/hr	\$50/hr	\$130/hr	\$132/hr	\$135/hr
Library	(No Charge)	\$24/hr	\$30/hr	\$33/hr	\$90/hr	\$110/hr	\$114/hr
Cafeteria w/o Kitchen	(No Charge)	\$21/hr	\$27/hr	\$30/hr	\$85/hr	\$108/hr	\$111/hr
Cafeteria w/Kitchen	(No Charge)	\$34/hr	\$48/hr	\$50/hr	\$130/hr	\$132/hr	\$135/hr
Gymnasium(s)	(No Charge)	\$21/hr	\$50/hr	\$50/hr	\$85/hr	\$108/hr	\$111/hr
Locker Room	(No Charge)	\$15/hr	\$21/hr	\$27/hr	\$75/hr	\$102/hr	\$105/hr
Adaptive Gym	(No Charge)	\$18/hr	\$24/hr	\$27/hr	\$75/hr	\$105/hr	\$108/hr
Athletic Field	(No Charge)	\$4/hr	\$14/hr	\$18/hr	\$30/hr	\$40/hr	\$108/hr
Track	(No Charge)	\$12/hr	\$18/hr	\$21/hr	\$70/hr	\$85/hr	\$102/hr
Parking Lot	(No Charge)	\$6/hr	\$30/hr	\$36/hr	\$45/hr	\$50/hr	\$70/hr
Lobby	(No Charge)	\$18/hr	\$24/hr	\$27/hr	\$80/hr	\$105/hr	\$108/hr
Courtyard	(No Charge)	\$21/hr	\$27/hr	\$30/hr	\$85/hr	\$108/hr	\$111/hr
<u>TEAO</u>							
Room 200	(No Charge)	\$24/hr	\$30/hr	\$33/hr	\$90/hr	\$110/hr	\$114/hr
Rooms 201 or 202	(No Charge)	\$21/hr	\$24/hr	\$27/hr	\$80/hr	\$105/hr	\$108/hr

\*\*Class EE Fees per semester block – see Appendix C

Appendix B  
Weekend Rental Fees

Facility	Class A&B	Class C	Class D	Class DD	Class E	Class EE**	Class G
<u>Elementary Schools</u>							
Classroom	(No Charge)	\$10/hr	\$20/hr	\$25/hr	\$40/hr	\$50/hr	\$105/hr
Cafeteria w/o Kitchen	(No Charge)	\$15/hr	\$25/hr	\$30/hr	\$45/hr	\$55/hr	\$110/hr
Cafeteria w/Kitchen	(No Charge)	\$30/hr	\$50/hr	\$60/hr	\$90/hr	\$120/hr	\$180/hr
Gymnasium	(No Charge)	\$15/hr	\$35/hr	\$40/hr	\$45/hr	\$55/hr	\$110/hr
Athletic Field	(No Charge)	\$3/hr	\$23/hr	\$30/hr	\$35/hr	\$35/hr	\$75/hr
Parking Lot	(No Charge)	\$10/hr	\$20/hr	\$25/hr	\$40/hr	\$50/hr	\$105/hr
Main Hallway	(No Charge)	\$10/hr					
<u>Tennis Courts*</u>							
<u>Middle Schools</u>							
Classroom	(No Charge)	\$20/hr	\$30/hr	\$35/hr	\$50/hr	\$60/hr	\$125/hr
Computer Lab	(No Charge)	\$30/hr	\$40/hr	\$45/hr	\$60/hr	\$70/hr	\$135/hr
Large Group Room	(No Charge)	\$40/hr	\$50/hr	\$55/hr	\$70/hr	\$80/hr	\$100/hr
Auditorium	(No Charge)	\$50/hr	\$70/hr	\$80/hr	\$100/hr	\$115/hr	\$190/hr
Library	(No Charge)	\$30/hr	\$40/hr	\$45/hr	\$60/hr	\$70/hr	\$135/hr
Cafeteria w/o Kitchen	(No Charge)	\$25/hr	\$35/hr	\$40/hr	\$55/hr	\$60/hr	\$130/hr
Cafeteria w/Kitchen	(No Charge)	\$50/hr	\$70/hr	\$80/hr	\$100/hr	\$115/hr	\$190/hr
Gymnasium	(No Charge)	\$25/hr	\$55/hr	\$60/hr	\$65/hr	\$75/hr	\$130/hr
Locker Room	(No Charge)	\$15/hr	\$25/hr	\$30/hr	\$45/hr	\$55/hr	\$100/hr
Adaptive Gym	(No Charge)	\$20/hr	\$30/hr	\$35/hr	\$50/hr	\$60/hr	\$125/hr
Athletic Field	(No Charge)	\$4/hr	\$23/hr	\$30/hr	\$30/hr	\$30/hr	\$75/hr
Outside Bathroom (VFMS)	(No Charge)	\$50/hr	\$65/hr	\$75/hr	\$80/hr	\$100/hr	\$105/hr
Parking Lot	(No Charge)	\$10/hr	\$50/hr	\$60/hr	\$65/hr	\$75/hr	\$90/hr

\* \$30/hour for one court, \$60/hour for two courts

\*\*Class EE Fees per semester block – see Appendix C

Appendix B  
Weekend Rental Fees

	Class A&B	Class C	Class D	Class DD	Class E	Class EE**	Class G
<u>Conestoga High School</u>							
Classroom	(No Charge)	\$30/hr	\$60/hr	\$65/hr	\$90/hr	\$120/hr	\$180/hr
Computer Lab	(No Charge)	\$40/hr	\$70/hr	\$75/hr	\$105/hr	\$125/hr	\$190/hr
Lg. Group Room (140&142)	(No Charge)	\$50/hr	\$80/hr	\$85/hr	\$115/hr	\$135/hr	\$200/hr
Auditorium	(No Charge)	\$60/hr	\$90/hr	\$95/hr	\$150/hr	\$170/hr	\$225/hr
Library	(No Charge)	\$40/hr	\$70/hr	\$75/hr	\$105/hr	\$125/hr	\$190/hr
Cafeteria w/o Kitchen	(No Charge)	\$35/hr	\$65/hr	\$70/hr	\$100/hr	\$120/hr	\$185/hr
Cafeteria w/Kitchen	(No Charge)	\$60/hr	\$90/hr	\$95/hr	\$150/hr	\$170/hr	\$225/hr
Gymnasium(s)	(No Charge)	\$35/hr	\$65/hr	\$70/hr	\$100/hr	\$120/hr	\$185/hr
Locker Room	(No Charge)	\$25/hr	\$65/hr	\$70/hr	\$90/hr	\$110/hr	\$175/hr
Adaptive Gym	(No Charge)	\$30/hr	\$60/hr	\$65/hr	\$90/hr	\$115/hr	\$180/hr
Athletic Field	(No Charge)	\$4/hr	\$23/hr	\$30/hr	\$30/hr	\$30/hr	\$180/hr
Track	(No Charge)	\$20/hr	\$30/hr	\$35/hr	\$85/hr	\$105/hr	\$170/hr
Parking Lot	(No Charge)	\$10/hr	\$50/hr	\$60/hr	\$70/hr	\$70/hr	\$90/hr
Lobby	(No Charge)	\$30/hr	\$60/hr	\$65/hr	\$95/hr	\$115/hr	\$180/hr
Courtyard	(No Charge)	\$35/hr	\$65/hr	\$70/hr	\$100/hr	\$120/hr	\$185/hr
<u>TEAO</u>							
Room 200	(No Charge)	\$40/hr	\$70/hr	\$75/hr	\$105/hr	\$125/hr	\$190/hr
Rooms 201 or 202	(No Charge)	\$35/hr	\$65/hr	\$70/hr	\$95/hr	\$120/hr	\$180/hr

\*\*Class EE Fees per semester block – see Appendix C



## Appendix C

LABOR RATES  
(Includes Benefits)

	<u>Basic</u>	<u>Sunday</u>	<u>Holiday</u>
Custodian or Security Guard	\$ 34.00	\$ 46.00	\$ 69.00
Maintenance	\$ 49.00	\$ 66.00	\$ 98.00
Cafeteria			
Manager	\$36.00	\$48.00	\$71.00
Cook	\$30.00	\$40.00	\$59.00
Gen Kitchen Worker	\$26.00	\$35.00	\$52.00
Stage Crew			
Manager	\$44.00	\$44.00	\$44.00
Trained Student	\$17.00	\$17.00	\$17.00

Rates for all personnel are hourly per employee. When use of the facility requires custodial services an additional MINIMUM of 1 hour will be added to the Users AAF. (For Class B Users: no custodial charges if event occurs when custodians are normally on duty; custodial charges outside these hours will be estimated prior to the event and billed to User according to the fee schedule and Appendix C. For Remaining Users (excluding Class A Users): no custodial charges unless the event requires excessive or unexpected custodial services; any such custodial charges will be billed to User according to fee schedule in Appendix C)

The basic labor rate for evening and Saturday usage is comprised of one and one half times the regular pay rate plus benefits. The Sunday labor rate is two times the regular rate plus benefits. The holiday labor rates are three times the regular rate plus benefits.

Semester Block Fees for Class EE Users

The semester equivalent is the use of one classroom for four hours for an eight week period. Any use of classroom exceeding a semester equivalent will incurred the weekly rental rates in Appendix B.

September 2011-May 2012 Rates

Classroom \$690 per semester

Appendix D

Athletic Fields Availability

<u>Days</u>	<u>Hours</u>
Weeknights (Monday – Friday)	5:30 PM - 9:00 PM*
Saturday	8:00 AM -12:00 PM 1:00 PM - 5:00 PM
Sunday	9:00 AM -1:00 PM 1:00 PM - 5:00 PM
<u>Seasonal Dates</u>	
Fall	August 23 <sup>rd</sup> through November 15 <sup>th</sup>
Spring	March 13 <sup>th</sup> through June 5 <sup>th</sup>
Summer	June 27 <sup>th</sup> through July 31 <sup>st</sup>

\* Earlier start times may be approved at the discretion of the Business Manager.



March 11, 2016

Mr. Arthur McDonnell  
Tredyffrin / Easttown School District  
West Valley Business Center  
940 West Valley Road, Suite 1700  
Wayne, PA 19087

Re: Fencing Material Options  
Valley Forge Middle School  
DJA #1440

**D R A F T**

Dear Art:

In response to the discussion at the Board of Director's Meeting on February 22, 2016, we have reviewed the various options for fencing materials at Valley Forge Middle School. To date the following has been presented as options:

1. Six Foot High PVC Coated Chain Link. This fence type was installed at TE Middle & CHS in 2015.  
\$24.50 per foot.
2. Five Foot High PVC Coated Chain Link. This fence type was installed at the five Elementary Schools in 2014.  
\$23.00 per foot.
3. Four Foot High PVC Coated Chain Link. This fence type was installed at the interior of the Track at CHS in 2015.  
\$22.00 per foot.
4. Six Foot High Aluminum Estate Fencing. Similar to the fence at CHS at Irish Road Parking Lot.  
\$42.00 per foot
5. Four Foot High Aluminum Estate Fencing. This fence type was installed in front of CHS at Irish Road Parking Lot.  
\$37.00 per foot
6. Six Foot High Hedgerow Planting. Not currently installed at any of the schools.  
\$40.00 per foot (Six Foot Spacing on Planting)

The total linear feet of fencing as shown on the current proposed plan is 2,224, this is the overall length and includes where gates would be located. The breakdown is as follows:

- A. Middle of site running from Chesterbrook Blvd to Valley Forge Road: 1,102 feet
- B. Valley Forge Road frontage alongside of Track: 610 feet
- C. Walker Road Parking Lot at bottom of Track: 380 feet
- D. School Building to Chesterbrook Blvd: 132 feet

Attached you will find a matrix that may be used to calculate the estimated fencing cost of various options. These figures do not include the added cost of rolling or swing gates, or the paved path. In each approach these figures may be different. The paved path is approximately 400 feet long, we estimate this cost at \$60 per linear foot.

Please let me know if you have any questions or concerns.

Sincerely:

Thomas W. Daley, AIA  
DALEY + JALBOOT ARCHITECTS



**Costs using Various Fence Heights and Linear Feet Measurements of Each Section of Fence Recommended in Safety/Security Consultant's Report**

			Middle of Site E-W	VF Road N-S	Walker Lot E-W	School to CB E-W	Total	Total
1	Six Foot High Chain Link	\$ 24.50	1,102	610	380	132	2,224	\$ 54,488
2	Five Foot High Chain Link	\$ 23.00	1,102	610	380	132	2,224	\$ 51,152
3	Four Foot High Chain Link	\$ 22.00	1,102	610	380	132	2,224	\$ 48,928
4	Six Foot High Estate Fence	\$ 42.00	1,102	610	380	132	2,224	\$ 93,408
5	Four Foot High Estate Fence	\$ 37.00	1,102	610	380	132	2,224	\$ 82,288
6	Six Foot High Hedgerow	\$ 40.00	1,102	610	380	132	2,224	\$ 88,960

**Option A - All Fencing at Six Feet Chain Link**

			Middle of Site E-W	VF Road N-S	Walker Lot E-W	School to CB E-W	Total	Total
1	<b>Six Foot High Chain Link</b>	<b>\$ 24.50</b>	<b>1,102</b>	<b>610</b>	<b>380</b>	<b>132</b>	<b>2,224</b>	<b>\$ 54,488</b>
2	Five Foot High Chain Link	\$ 23.00					-	\$ -
3	Four Foot High Chain Link	\$ 22.00					-	\$ -
4	Six Foot High Estate Fence	\$ 42.00					-	\$ -
5	Four Foot High Estate Fence	\$ 37.00					-	\$ -
6	Six Foot High Hedgerow	\$ 40.00					-	\$ -
								<b>\$ 54,488</b>

**Option B - All Fencing at Five Feet Chain Link**

			Middle of Site E-W	VF Road N-S	Walker Lot E-W	School to CB E-W	Total	Total
1	Six Foot High Chain Link	\$ 24.50					-	\$ -
2	<b>Five Foot High Chain Link</b>	<b>\$ 23.00</b>	<b>1,102</b>	<b>610</b>	<b>380</b>	<b>132</b>	<b>2,224</b>	<b>\$ 51,152</b>
3	Four Foot High Chain Link	\$ 22.00					-	\$ -
4	Six Foot High Estate Fence	\$ 42.00					-	\$ -
5	Four Foot High Estate Fence	\$ 37.00					-	\$ -
6	Six Foot High Hedgerow	\$ 40.00					-	\$ -
								<b>\$ 51,152</b>

<b>Option C - All Fencing at Six Feet Chain Link except Five Foot Chain Link along VF Road</b>								
			Middle of Site E-W	VF Road N-S	Walker Lot E-W	School to CB E-W	Total	Total
1	<b>Six Foot High Chain Link</b>	\$ 24.50	<b>1,102</b>		<b>380</b>	<b>132</b>	<b>1,614</b>	\$ <b>39,543</b>
2	<b>Five Foot High Chain Link</b>	\$ 23.00		<b>610</b>			<b>610</b>	\$ <b>14,030</b>
3	Four Foot High Chain Link	\$ 22.00					-	\$ -
4	Six Foot High Estate Fence	\$ 42.00					-	\$ -
5	Four Foot High Estate Fence	\$ 37.00					-	\$ -
6	Six Foot High Hedgerow	\$ 40.00					-	\$ -
								<b>\$ 53,573</b>

<b>Option D - All Fencing at Six Feet Chain Link except Four Foot Chain Link along VF Road</b>								
			Middle of Site E-W	VF Road N-S	Walker Lot E-W	School to CB E-W	Total	Total
1	<b>Six Foot High Chain Link</b>	\$ 24.50	<b>1,102</b>		<b>380</b>	<b>132</b>	<b>1,614</b>	\$ <b>39,543</b>
2	Five Foot High Chain Link	\$ 23.00					-	\$ -
3	<b>Four Foot High Chain Link</b>	\$ 22.00		<b>610</b>			<b>610</b>	\$ <b>13,420</b>
4	Six Foot High Estate Fence	\$ 42.00					-	\$ -
5	Four Foot High Estate Fence	\$ 37.00					-	\$ -
6	Six Foot High Hedgerow	\$ 40.00					-	\$ -
								<b>\$ 52,963</b>

<b>Option E - All Fencing at Five Feet Chain Link except Four Foot Chain Link along VF Road</b>								
			Middle of Site E-W	VF Road N-S	Walker Lot E-W	School to CB E-W	Total	Total
1	Six Foot High Chain Link	\$ 24.50					-	\$ -
2	<b>Five Foot High Chain Link</b>	\$ 23.00	<b>1,102</b>		<b>380</b>	<b>132</b>	<b>1,614</b>	\$ <b>37,122</b>
3	<b>Four Foot High Chain Link</b>	\$ 22.00		<b>610</b>			<b>610</b>	\$ <b>13,420</b>
4	Six Foot High Estate Fence	\$ 42.00					-	\$ -
5	Four Foot High Estate Fence	\$ 37.00					-	\$ -
6	Six Foot High Hedgerow	\$ 40.00					-	\$ -
								<b>\$ 50,542</b>

<b>Option F - All Fencing at Six Feet Chain Link except Six Foot Estate along VF Road and Walker Lot</b>								
			Middle of Site E-W	VF Road N-S	Walker Lot E-W	School to CB E-W	Total	Total
<b>1</b>	<b>Six Foot High Chain Link</b>	<b>\$ 24.50</b>	<b>1,102</b>			<b>132</b>	<b>1,234</b>	<b>\$ 30,233</b>
2	Five Foot High Chain Link	\$ 23.00					-	\$ -
3	Four Foot High Chain Link	\$ 22.00					-	\$ -
<b>4</b>	<b>Six Foot High Estate Fence</b>	<b>\$ 42.00</b>		<b>610</b>	<b>380</b>		<b>990</b>	<b>\$ 41,580</b>
5	Four Foot High Estate Fence	\$ 37.00					-	\$ -
6	Six Foot High Hedgerow	\$ 40.00					-	\$ -
								<b>\$ 71,813</b>

<b>Option G - All Fencing at Six Feet Chain Link except Four Foot Estate along VF Road and Walker Lot</b>								
			Middle of Site E-W	VF Road N-S	Walker Lot E-W	School to CB E-W	Total	Total
<b>1</b>	<b>Six Foot High Chain Link</b>	<b>\$ 24.50</b>	<b>1,102</b>			<b>132</b>	<b>1,234</b>	<b>\$ 30,233</b>
2	Five Foot High Chain Link	\$ 23.00					-	\$ -
3	Four Foot High Chain Link	\$ 22.00					-	\$ -
4	Six Foot High Estate Fence	\$ 42.00					-	\$ -
<b>5</b>	<b>Four Foot High Estate Fence</b>	<b>\$ 37.00</b>		<b>610</b>	<b>380</b>		<b>990</b>	<b>\$ 36,630</b>
6	Six Foot High Hedgerow	\$ 40.00					-	\$ -
								<b>\$ 66,863</b>

<b>Option H - All Fencing at Five Feet Chain Link except Six Foot Estate along VF Road and Walker Lot</b>								
			Middle of Site E-W	VF Road N-S	Walker Lot E-W	School to CB E-W	Total	Total
1	Six Foot High Chain Link	\$ 24.50					-	\$ -
<b>2</b>	<b>Five Foot High Chain Link</b>	<b>\$ 23.00</b>	<b>1,102</b>			<b>132</b>	<b>1,234</b>	<b>\$ 28,382</b>
3	Four Foot High Chain Link	\$ 22.00					-	\$ -
<b>4</b>	<b>Six Foot High Estate Fence</b>	<b>\$ 42.00</b>		<b>610</b>	<b>380</b>		<b>990</b>	<b>\$ 41,580</b>
5	Four Foot High Estate Fence	\$ 37.00					-	\$ -
6	Six Foot High Hedgerow	\$ 40.00					-	\$ -
								<b>\$ 69,962</b>

<b>Option I - All Fencing at Five Feet Chain Link except Four Foot Estate along VF Road and Walker Lot</b>								
			Middle of Site E-W	VF Road N-S	Walker Lot E-W	School to CB E-W	Total	Total
1	Six Foot High Chain Link	\$ 24.50					-	\$ -
<b>2</b>	<b>Five Foot High Chain Link</b>	<b>\$ 23.00</b>	<b>1,102</b>			<b>132</b>	<b>1,234</b>	<b>\$ 28,382</b>
3	Four Foot High Chain Link	\$ 22.00					-	\$ -
4	Six Foot High Estate Fence	\$ 42.00					-	\$ -
<b>5</b>	<b>Four Foot High Estate Fence</b>	<b>\$ 37.00</b>		<b>610</b>	<b>380</b>		<b>990</b>	<b>\$ 36,630</b>
6	Six Foot High Hedgerow	\$ 40.00					-	\$ -
								<b>\$ 65,012</b>

<b>Option J - All Fencing at Six Feet Chain Link except Six Foot Hedgerow along VF Road</b>								
			Middle of Site E-W	VF Road N-S	Walker Lot E-W	School to CB E-W	Total	Total
<b>1</b>	<b>Six Foot High Chain Link</b>	<b>\$ 24.50</b>	<b>1,102</b>		<b>380</b>	<b>132</b>	<b>1,614</b>	<b>\$ 39,543</b>
2	Five Foot High Chain Link	\$ 23.00					-	\$ -
3	Four Foot High Chain Link	\$ 22.00					-	\$ -
4	Six Foot High Estate Fence	\$ 42.00					-	\$ -
5	Four Foot High Estate Fence	\$ 37.00					-	\$ -
<b>6</b>	<b>Six Foot High Hedgerow</b>	<b>\$ 40.00</b>		<b>610</b>			<b>610</b>	<b>\$ 24,400</b>
								<b>\$ 63,943</b>

<b>Option K - All Fencing at Five Feet Chain Link except Six Foot Hedgerow along VF Road</b>								
			Middle of Site E-W	VF Road N-S	Walker Lot E-W	School to CB E-W	Total	Total
1	Six Foot High Chain Link	\$ 24.50					-	\$ -
<b>2</b>	<b>Five Foot High Chain Link</b>	<b>\$ 23.00</b>	<b>1,102</b>		<b>380</b>	<b>132</b>	<b>1,614</b>	<b>\$ 37,122</b>
3	Four Foot High Chain Link	\$ 22.00					-	\$ -
4	Six Foot High Estate Fence	\$ 42.00					-	\$ -
5	Four Foot High Estate Fence	\$ 37.00					-	\$ -
<b>6</b>	<b>Six Foot High Hedgerow</b>	<b>\$ 40.00</b>		<b>610</b>			<b>610</b>	<b>\$ 24,400</b>
								<b>\$ 61,522</b>

# Capital Sources & Uses (10 -Yr Plan)

	B	C	D	E	F	G	H	I	J	K
	2014-2015 Actual	2015-2016 Projected	2016-2017 Projected	2017-2018 Projected	2018-2019 Projected	2019-2020 Projected	2020-2021 Projected	2021-2022 Projected	2022-2023 Projected	Total Projected Projects
<b>Sources</b>										
1 General Fund Transfer to Capital Project	10,423,524	10,423,524	10,423,524	10,423,524	10,423,524	4,048,490	(1,983,274)	(8,180,020)	(12,173,494)	
2 Proceeds from Bond Issue	26,078,418	20,534,310	10,896,204	5,448,737	638,885	0	0	0	0	
3 <b>Total Sources</b>	36,501,942	30,957,834	21,319,728	15,872,261	11,062,409	4,048,490	(1,983,274)	(8,180,020)	(12,173,494)	
<b>Uses</b>										
4 Capital Improvement	205,588	859,669	658,000	3,443,076	698,980	360,040	1,450,464	238,660	267,756	8,182,233
5 Deferred Maintenance	4,374,320	2,224,125	3,894,928	637,064	5,299,280	4,266,778	3,485,290	3,012,496	2,590,646	29,784,927
6 Roofing	0	0	0	0	0	0	0	0	0	0
7 Regulatory/Safety	0	0	184,000	102,340	100,800	618,194	452,721	221,430	13,600	1,693,085
8 Information Technology Capital Plan	473,450	0	0	0	0	0	0	0	0	473,450
9 Vehicle Replacement	0	0	0	0	0	0	0	0	0	0
10 Land Acquisition	0	0	0	0	0	0	0	0	0	0
11 New Eagle Classroom Additions and Site	74,079	1,617,864	0	0	0	0	0	0	0	1,691,943
12 Maintenance/Storage Building	192,551	3,821,297	0	0	0	0	0	0	0	4,013,848
13 Retrofit Lighting Projects	17,129	0	0	0	0	0	0	0	0	17,129
14 Architect, District Costs and Contingencies	206,992	1,115,150	710,539	627,372	914,859	786,752	808,271	520,888	430,800	6,121,624
15 <b>Total Uses</b>	5,544,108	9,638,106	5,447,467	4,809,852	7,013,919	6,031,764	6,196,746	3,993,474	3,302,802	51,978,238
16 <b>Balance of Sources over Uses</b>	30,957,834	21,319,728	15,872,261	11,062,409	4,048,490	(1,983,274)	(8,180,020)	(12,173,494)	(15,476,296)	

Source: September 9 2015 Infrastructure Report



TREDYFFRINEASTTOWN SCHOOL DISTRICT  
CAPITAL PROJECT SUMMARY

March 17, 2016

<b>Capital Projects</b>	<b>A</b> <b>Pre-Bid 15-16</b>	<b>B</b> <b>Budget</b>	<b>C</b> <b>Expenditures</b>	<b>D</b> <b>Encumbrance</b>	<b>C+D=E</b> <b>Project</b> <b>Total</b>	<b>B-E=F</b> <b>Balance</b> <b>Remaining</b>	<b>A-E=G</b> <b>Pre-Bid</b> <b>Remaining</b>
1 Classroom Addition & Interior Renovations at New Eagle ES	1,978,831	1,894,068	1,871,416	137,191	2,008,607	(114,539)	(29,776)
2 Maintenance and Storage Building	4,741,800	4,543,807	836,939	3,479,718	4,316,656	227,151	425,144
<b>Total All Capital Projects</b>	<b>6,720,631</b>	<b>6,437,875</b>	<b>2,708,355</b>	<b>3,616,909</b>	<b>6,325,263</b>	<b>112,612</b>	<b>395,368</b>

**Classroom Addition & Interior Renovations at New Eagle ES**

	<b>A</b>	<b>B</b>	<b>C</b>	<b>B+C=D</b>	<b>A-D=E</b>
	<b>Budget</b>	<b>Expenditures</b>	<b>Encumbrance</b>	<b>Project Total</b>	<b>Balance Remaining</b>
1 General Contractor - L J Paolella	1,220,757.00	1,224,261.41	0.00	1,224,261.41	(3,504.41)
2 Mechanical - Myco Mechanical, Inc.	93,700.00	65,774.25	27,925.75	93,700.00	0.00
3 Plumbing - Myco Mechanical, Inc.	129,200.00	104,724.00	24,476.00	129,200.00	0.00
4 Electrical - Cook's Service Company, Inc.	99,980.00	89,532.00	10,448.00	99,980.00	0.00
5 Architect and Engineering Fees	148,306.00	122,423.62	25,882.38	148,306.00	0.00
6 Project Construction Total	<b>1,691,943.00</b>	<b>1,606,715.28</b>	<b>88,732.13</b>	<b>1,695,447.41</b>	<b>(3,504.41)</b>
7 Feasibility Study	12,725.00	12,724.19	0.81	12,725.00	0.00
8 Furniture Fixtures and Equipment	0.00	0.00	0.00	0.00	0.00
9 Printing and Postage	5,000.00	0.00	5,000.00	5,000.00	0.00
10 Site Surveys, Testing	1,400.00	25,503.66	0.00	25,503.66	(24,103.66)
11 Professional Fees	0.00	0.00	0.00	0.00	0.00
12 Permits & Approval	40,000.00	32,489.67	7,510.33	40,000.00	0.00
13 Legal	11,000.00	10,615.50	384.50	11,000.00	0.00
14 Technology	0.00	0.00	0.00	0.00	0.00
15 Furniture & Equipment	0.00	24,546.11	0.00	24,546.11	(24,546.11)
16 Total Non-Contract Purchase	<b>70,125.00</b>	<b>105,879.13</b>	<b>12,895.64</b>	<b>118,774.77</b>	<b>(48,649.77)</b>
17 Custodial Support	10,000.00	5,718.51	4,281.49	10,000.00	0.00
18 Maintenance Support	10,000.00	5,718.52	4,281.48	10,000.00	0.00
19 Security Support	10,000.00	0.00	10,000.00	10,000.00	0.00
20 Asbestos Removal (Incl. Supplies)	10,000.00	0.00	10,000.00	10,000.00	0.00
21 Project Supervision	8,000.00	18,122.17	0.00	18,122.17	(10,122.17)
22 Networking/Telephone/Security Wire	3,000.00	0.00	3,000.00	3,000.00	0.00
23 District Miscellaneous	4,000.00	0.00	4,000.00	4,000.00	0.00
24 Total District Expenditures	<b>55,000.00</b>	<b>29,559.20</b>	<b>35,562.97</b>	<b>65,122.17</b>	<b>(10,122.17)</b>
25 Project Contingency	<b>77,000.00</b>	<b>129,262.80</b>	<b>0.00</b>	<b>129,262.80</b>	<b>(52,262.80)</b>
26 Total Project:	<b>1,894,068.00</b>	<b>1,871,416.41</b>	<b>137,190.74</b>	<b>2,008,607.15</b>	<b>(114,539.15)</b>

### Maintenance and Storage Building

	A Budget	B Expenditures	C Encumbrance	B+C=D Project Total	A-D=E Balance Remaining
1 General Contractor - LJ Paoella	2,811,207.00	399,791.34	2,411,415.66	2,811,207.00	0.00
2 Mechanical Contractor - Myco	494,000.00	12,893.40	481,106.60	494,000.00	0.00
3 Plumbing - AKC	183,000.00	4,599.00	178,401.00	183,000.00	0.00
4 Electrical - AJM Electric	279,800.00	26,550.00	253,250.00	279,800.00	0.00
5 Architect Fees	94,216.00	66,760.42	27,455.58	94,216.00	0.00
6 Engineering Fees	143,625.00	143,625.00	0.00	143,625.00	0.00
7 Landscape Architect Fees	8,000.00	8,000.00	0.00	8,000.00	0.00
8 <b>Project Construction Total</b>	<b>4,013,848.00</b>	<b>662,219.16</b>	<b>3,351,628.84</b>	<b>4,013,848.00</b>	<b>0.00</b>
9 Feasibility Study	35,000.00	44,196.99	0.00	44,196.99	(9,196.99)
10 Architect Fees-Coordination Bids	4,959.00	4,959.00	0.00	4,959.00	0.00
11 Printing and Postage	0.00	0.00	0.00	0.00	0.00
12 Site Surveys, Testing	40,000.00	32,467.77	7,532.23	40,000.00	0.00
13 Permits & Approval	50,000.00	50,654.95	0.00	50,654.95	(654.95)
14 Legal	40,000.00	14,443.31	25,556.69	40,000.00	0.00
15 Technology	0.00	0.00	0.00	0.00	0.00
16 Furniture & Equipment	20,000.00	0.00	20,000.00	20,000.00	0.00
17 <b>Total Non-Contract Purchase</b>	<b>189,959.00</b>	<b>146,722.02</b>	<b>53,088.92</b>	<b>199,810.94</b>	<b>(9,851.94)</b>
18 Custodial Support	20,000.00	0.00	20,000.00	20,000.00	0.00
19 Maintenance Support	20,000.00	0.00	20,000.00	20,000.00	0.00
20 Security Support	15,000.00	0.00	15,000.00	15,000.00	0.00
21 Asbestos Removal (Incl. Supplies)	10,000.00	0.00	10,000.00	10,000.00	0.00
22 Project Supervision	15,000.00	27,997.36	0.00	27,997.36	(12,997.36)
23 Networking/Telephone/Security Wire	5,000.00	0.00	5,000.00	5,000.00	0.00
24 District Miscellaneous	5,000.00	0.00	5,000.00	5,000.00	0.00
25 <b>Total District Charges</b>	<b>90,000.00</b>	<b>27,997.36</b>	<b>75,000.00</b>	<b>102,997.36</b>	<b>(12,997.36)</b>
26 <b>Project Contingency</b>	<b>250,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>250,000.00</b>
27 <b>Total Project:</b>	<b>4,543,807.00</b>	<b>836,938.54</b>	<b>3,479,717.76</b>	<b>4,316,656.30</b>	<b>227,150.70</b>